

CALL FOR PRESENTATIONS

THE 29TH ANNUAL
CONFERENCE & EXPOSITION
OF THE
ENVIRONMENTAL
INFORMATION ASSOCIATION

MARCH 21-25, 2012
HARD ROCK HOTEL SAN DIEGO
SAN DIEGO, CALIFORNIA

ASBESTOS
LEAD-IAQ
MOLD
EMS/ESA



You Are Cordially Invited...

The Environmental Information Association, with its beginnings as the National Asbestos Council, has spent almost 30 **years** at the forefront in providing the environmental industry with the information needed to remain knowledgeable, responsible, and competitive in the environmental health and safety industry.

We invite you to join us in San Diego, CA, to submit a presentation to the only conference you'll need all year. The Annual EIA Conference & Exposition is the source for information on mold identification and remediation environmental sampling and analysis, lead-based paint abatement, asbestos management, indoor air quality, regulatory compliance audits, environmental site assessments, and environmental management systems.

EIA's National Conference has long been awarded continuing education points from ABIH, as well as points from the ACAC (formerly AmlAQ, the accrediting body for IAQA). We invite you to submit your presentations, and join our prestigious assembly of experts presenting at EIA Conferences. Our goal is to present a comprehensive, unbiased program designed to encourage information exchange between the various professionals dealing with environmental problems and to provide workable cost-effective solutions.

Information generation, collection and dissemination is our primary focus. Therefore, the success of EIA 2012 depends on you. Your participation will ensure that practical, real world information will be provided to those who need it most - your fellow industry professionals and potential clients.

You are cordially invited to submit presentation abstracts for consideration as a Professional Development Seminar, Technical Session or Paper for EIA 2012. Presentation topics should be related to one of the technical areas (asbestos, lead, IAQ, S&A, General). Viewpoints from various disciplines – contractors, consultants, laboratories, attorneys, regulators, building owners and property managers – are encouraged, and presentations should not include sales presentations or biases in any form.

As a presenter at EIA 2012, you will have the opportunity to contribute to your profession while increasing your visibility among other industry professionals and potential clients. You will be profiled as a speaker in our conference program and listed in EIA's official monthly magazine Indoor Environment Connections. All session and paper presenters are offered an adjusted conference attendee rate of \$455 (almost 40% off our onsite member rate and almost 50% off our onsite non-member rate).

We thank you for your willingness to participate, and look forward to receiving your presentation submissions.





PROFESSIONAL DEVELOPMENT SEMINARS

A variety of one-day and half-day Professional Development Seminars (PDS) will be conducted prior to the conference. These seminars consist of specifically focused material, detailed and structured to provide a thorough subject background as well as a basic working knowledge. Presenting a PDS is a significant opportunity for you to increase your organization's visibility within the industry and to gain access to potential clients.

SEMINAR REQUIREMENTS

1. Professional Development Seminar application forms must be postmarked by October 1, 2011.
2. A seminar abstract, approximately one-page in length must be submitted on a CD, or via email to info@eia-usa.org, in Word™, to present sufficient information to the evaluation committee. This summary should clearly state your presentation goals.
3. One person is the director for each seminar. This person is responsible for inviting the co-presenters, organizing the schedule and agenda, submitting participant notebook material and conveying equipment needs.
4. Visual aids such as graphics, slides, videos or overhead transparencies are encouraged. The Conference Committee will design a schedule of seminars to ensure a balanced program. Those submitting applications should keep their calendars open until the final program is announced.

TECHNICAL SESSIONS

Approximately 25 technical sessions, 75-90 min. in length, are planned for presentation. Technical sessions offer substantially greater content and allow for more audience participation than paper presentations.

SESSION REQUIREMENTS

1. Application forms must be postmarked by October 1, 2011.
2. Sessions must have a primary presenter responsible for session management and meeting all deadlines.
3. If accepted, EIA **requires** a manuscript of five to eight pages accompany your presentation, to become part of the conference proceedings manual. This manuscript ensures that participants will benefit from the information you present. At a minimum, speaker handouts must be submitted for inclusion in the conference proceedings to be provided to attendees.
4. Session presenters are encouraged to use visual aids during their presentations. All handouts **must be submitted** in advance. Please submit requests for A/V equipment on time to ensure availability.

PAPERS

Depending on the number of papers accepted for presentation, EIA will schedule an appropriate

number of sessions of two to three papers each on related topics. Each presenter will be allotted 45 minutes for oral presentation and answering attendees' questions.

PAPER REQUIREMENTS

1. Application forms must be postmarked by October 1, 2011.
2. If accepted, EIA requires that the full paper be prepared for distribution. By submitting a presentation, the author grants permission to the Environmental Information Association to reproduce all material in Conference publications and/or EIA periodicals.
3. Session presenters are encouraged to use visual aids during their presentations. All handouts **must be submitted** in advance. Please submit requests for A/V equipment on time to ensure availability.

PRESENTATION REQUIREMENTS

For your presentation idea (PDS, Technical Session or Paper) to be considered, the following must be completed and returned to EIA, postmarked no later than October 1, 2011.

1. Standard Application Form
2. Presenter bio-sketch
3. One-page abstract on CD, or via email to info@eia-usa.org in WORD™ AND
4. All handouts and presentation materials (including PowerPoint™ Presentations) **MUST BE SUBMITTED** on a standard CD, or via email to info@eiausa.org in Word™ or Powerpoint™ by March 1, 2012.

Please make sure you have checked the appropriate box for the desired type of presentation (e.g., PDS, Technical Session, Paper).

If you are submitting a panel presentation or one that involves several speakers, list all speakers and panelists, affiliations, and topics on the Standard Application Form (add pages as needed). Commercial endorsements are not allowed.

Notification of the committee's decision will be mailed and/or emailed by November 15, 2011. All presentation materials, including slides, papers and handouts **must be submitted** to EIA by March 1, 2012. **No handouts will be accepted for duplication onsite!**

FINAL CHECKLIST ITEMS MUST BE POSTMARKED BY October 1, 2011

Notification of Selection will be made via email, phone or mail by November 15, 2011.

Please return all items on your final check list to:

EIA National Headquarters
6935 Wisconsin Avenue Suite 306 Chevy Chase, MD 20815

301-961-4999 • Fax: 301-961-3094

E-mail: info@eia-usa.org



Standard Application Form

March 21-25, 2012

I would like to submit a presentation for EIA 2012 in the following (check one):

- Professional Development Seminar
 Technical Session
 Paper

PRESENTER INFORMATION

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Phone _____ Fax _____ Email _____

CO-PRESENTER

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Phone _____ Fax _____ Email _____

CO-PRESENTER

Name _____ Title _____

Organization _____

Address _____

City, State, Zip _____

Phone _____ Fax _____ Email _____

PRESENTATION INFORMATION

Presentation Title _____

I have previously presented this session Yes No If yes, where _____

Presentation format (check one) Lecture Joint Lecture Panel Discussion Other

Objectives of Presentation _____

Level of Presentation Basic Intermediate Advanced

Technical Focus (check one) Asbestos Lead Indoor Air Quality Sampling & Analytical General

Target Audience (please be specific) _____

(please check one) Full Day (PDS) Half Day (PDS) 90 minute (Technical Session) 45 minute (Paper)

I will need for my presentation: PC Projector (must bring own PC) Slide Projector Overhead Projector

If A/V requests are not made, no equipment will be provided. EIA will not guarantee availability for late requests.

PRESENTER BIO-SKETCH AND ABSTRACT

Please provide a one-page bio for each presenter indicating their general qualifications to present the proposed topic, related academic credentials and industry experience. Please provide a one-page abstract giving a general summary of the material and the goals of the proposed presentation. Provide bio and abstract electronically in Word™, PC format.

PRESENTER CHECKLIST

I have enclosed the following:
 Standard Application Form
 Presenter Bio-Sketch(es)
 Electronic version of Bio(s) and Abstract
 If I am selected as a presenter, I will provide all handouts and presentation materials (including PowerPoint Presentations) shipped on a standard CD in Word™ or Powerpoint™, or delivered via email by March 1, 2012.

Signature _____ Date _____



Early Registration Form

Register & Renew Your Membership Online to Save Time!

March 21-25, 2012

PERSONAL INFORMATION

Name _____
 Company _____
 Address _____
 City State Zip _____
 Phone _____ Fax _____
 E-mail _____ Website _____

FULL CONFERENCE FEES

Sessions March 21-25, 2012 & Contractors' Day March 21, 2012

Includes Contractors' Day, all technical sessions, the exposition, receptions, socials & coffee breaks. Professional Development Seminars & Golf Tournament not included.

	by January 21	by March 1	Onsite
Individual Member	\$600	\$675	\$725
Non-Members	\$700	\$775	\$825
Speaker	\$455	\$455	\$455
Spouse/Accompanying Person	\$150	\$150	\$150
Name of Spouse/Accompanying Person _____			

(Includes entrance to the exposition, all receptions, socials and coffee breaks)

Note: If three or more persons register from the same organization at the same time, they will receive a 10% discount per person.

PAYMENT INFORMATION

Conference Fee \$ _____
 Spouse/Accompanying Person Fee \$ _____
 Membership
 (Join/Renew. Visit www.eia-usa.org for membership rates) .. \$ _____
 TOTAL FEES ENCLOSED \$ _____

I will be attending Contractors' Day

Payment must accompany registration form. Please make checks payable, in US dollars, to EIA 2012. Faxed or on-line registrations must be paid by credit card. Please provide information in full.

Check one: Visa MasterCard Check (enclosed)
 Card No. _____ Expiration Date _____
 Cardholder's Name _____
 Signature _____

First time attending? Yes No
 Need CEU's? Yes No
 Chapter member? Yes No

My profession is:
 Consultant Contractor
 Legal/Financial Government
 Health/Safety Laboratory
 Property Management Other

Registration Deadlines:

Registration forms must be faxed or postmarked by January 21, 2012 to qualify for early registration rates.

The last day to advance register is Tuesday, March 1, 2012 (5pm EST). After this date please register on-site.

Confirmation letters will be sent within 3 to 5 days of registration receipt. To reduce waste and expedite confirmation, please include email address to receive it electronically.

Cancellation Policy:

Requests for full refunds must be submitted in writing and received no later than January 21, 2012. After this date, refunds will require a \$100 processing fee. No refunds will be processed after March 1, 2012.

Special Needs:

If, due to a disability, you have any special needs, please let us know by calling 301-961-4999 prior to the conference.

Mail Form with Payment to:
EIA
C/O EIA
6935 Wisconsin Avenue,
Suite 306
Chevy Chase, MD 20815, USA

or FAX Forms to:
1-301-961-3094
or Register On-line at:
www.eia-usa.org

Questions?
Need Additional Forms?
Call 888-343-4342 or
E-mail at: info@eia-usa.org

Join us for EIA 2012 at the Hard Rock Hotel San Diego, CA, for the 29th Annual Conference & Exposition of the Environmental Information Association! Call the hotel at 866-751-ROCK and reference the EIA National Conference, to take advantage of the special Conference Hotel rate.

San Diego... Where Happy Happens!

**Beaches, Mountains, Sports, Museums,
Fine Dining and Casual Fun...**

San Diego offers it all!

Downtown San Diego is one of the newest dynamic metropolitan areas in the country, drawing visitors and residents alike with the tantalizing sights and sounds of a unique sophisticated city center. Framed by inland mountains and one of the most beautiful natural harbors in the world, downtown San Diego's dazzling cityscape is a testament to years of redevelopment and urban revitalization.

During the night, guests can party away in the eclectic Gaslamp Quarter, a 16.5 block historic district, ablaze with over 100 restaurants, 40 nightclubs and bars, entertainment, and retail opportunities galore. During daylight, they can visit the 42,000-seat PETCO Park and cheer on the hometown Padres, visit the San Diego Zoo, Coronado Island, or climb aboard the USS Midway Museum to explore the city's rich Navy heritage.

Boutique shopping and trendy cafes abound in colorful Little Italy; outdoor recreation, public art and nautical history fills downtown's waterfront, and the region's rich arts and culture is on display in the San Diego Museum of Contemporary Art.

The Hard Rock Hotel, an experience itself, is located adjacent to the famed Gaslamp Quarter! In the historic Gaslamp Quarter, consisting of 16½ blocks around Fourth and Fifth Avenues, grand Victorian-era buildings are home to more than 100 of the city's finest restaurants, 35 pubs and nightclubs and 100 retail shops, as well as theaters, art galleries, offices and residential/work lofts. When the sun sets, this downtown neighborhood attracts thousands of diners, shoppers, theatergoers, and nightclub patrons.

**Call the Hard Rock Hotel
San Diego at
866-751-ROCK and
reference the
EIA National Conference,
to take advantage
of the special
Conference Hotel rate.**

